



# OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

ROBERT G. LUNA, SHERIFF



**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

March 21, 2023

#50 March 21, 2023

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

CELIA ZAVALA  
EXECUTIVE OFFICER

Dear Supervisors:

**AMEND SECTION 2.34.190 OF THE COUNTY CODE TO INCREASE THE  
CARRY CONCEALED WEAPON LICENSE APPLICATION FEE  
(ALL DISTRICTS) (3 VOTES)**

**SUBJECT**

The Los Angeles County (County) Sheriff's Department (Department) requests that the Board amend Section 2.34.190 of the County Code to increase the Carry Concealed Weapon (CCW) license application fee from \$150 to \$216 for initial applications and from \$29 to \$34 for renewal applications.

**IT IS RECOMMENDED THAT THE BOARD:**

Approve for introduction an ordinance amending Section 2.34.190 of Title 2, Administration, of the County Code to increase the CCW license application fee from \$150 to \$216, with the first 20 percent (\$43) collected upon filing of the application and the remaining balance (\$173) collected only upon issuance of an approved CCW license. The Department also requests that the fee for renewal applications be increased from \$29 to \$34.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

This request is in conformance with the July 12, 2022, Board Motion instructing the Sheriff to "submit an updated request to the Board to amend the County's ordinance setting the CCW license application fee to reflect the actual reasonable cost of

211 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012

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processing a new application for issuing or enforcing a CCW license as determined by the CEO.” Accordingly, the recommended action will increase the CCW license application fee from \$150 to \$216 and the renewal application fee from \$29 to \$34. The ordinance reflecting the current fee of \$150 has been in effect since January 7, 2021. Increasing the fee amounts will greatly assist the Department in recovering costs associated with processing initial and renewal CCW license applications.

The increased fee aligns with CCW application fees charged by other local law enforcement agencies. For comparison purposes, the Los Angeles Police Department charges a fee of \$268, Orange County Sheriff’s Department charges a fee of \$169, and Monterey Park Police Department charges a fee of \$283.

### **Implementation of Strategic Plan Goals**

This request conforms to the County’s Strategic Plan Goal III.3.1- Maximize Revenue: Implement a Process to Systemically Leverage Resources to Help Fund County Initiatives.

### **FISCAL IMPACT/FINANCING**

The increased fee has been reviewed by the County Auditor-Controller and the Chief Executive Office, who confirmed that the proposed \$216 initial CCW application fee maximizes the recovery of the Department’s actual costs associated with processing, issuing, and enforcing approved CCW license applications. Subject to limitations set forth in Penal Code Section 26190, the Department is only able to partially recover costs associated with processing denied applications and license renewals.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The CCW license application fee is regulatory fee associated with the Department’s processing of CCW license applications. Penal Code Section 26190(b)(1) allows the Department to recover the reasonable costs for processing, issuing, and enforcing CCW licenses and applications through the fee. The proposed ordinance will increase the initial CCW license application fee from \$150 to \$216. Pursuant to Penal Code Section 26190(b)(2), the first 20 percent of the fee is collected at the time of application, with the balance to be collected only upon issuance of the approved license. Accordingly, a non-refundable payment of \$43 will be collected from an applicant at the time of filing the initial application for approval or rejection screening. Applicants, whose initial application have been duly screened and accepted for further processing, will be charged a second payment of \$173 upon issuance of the CCW license.

The Honorable Board of Supervisors  
March 21, 2023  
Page 3

The proposed ordinance will also increase the biennial CCW license renewal fee from \$29 to \$34, which reflects the maximum renewal fee permissible under Penal Code Section 26190.

The Department will make annual fee adjustments, as permitted by Penal Code Section 26190.

The additional fees for Live Scan and firearms training will be the responsibility of the applicant (Penal Code Section 26190).

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of the recommended action will allow for the Department to recover a larger portion of the total cost for processing CCW license applications. No other County departments are impacted by this request.

**CONCLUSION**

Upon Board approval, please return a certified copy of the adopted Board letter and two original signed ordinances to the Undersheriff's Office.

Sincerely,



ROBERT G. LUNA  
SHERIFF



COUNTY OF LOS ANGELES  
OFFICE OF THE COUNTY COUNSEL

648 KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET  
LOS ANGELES, CALIFORNIA 90012-2713

TELEPHONE  
(213) 787-0680  
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DAWYN R. HARRISON  
Interim County Counsel

February 3, 2023

Sheriff Robert Luna  
Los Angeles County Sheriff's Department  
211 West Temple Street, 8th Floor  
Los Angeles, California 90012

Attention: Lieutenant Chris Kusayanagi

**Re: Ordinance Amending Title 2, Section 2.34.190 of the  
Los Angeles County Code**

Dear Sheriff Luna:

As requested, our office prepared the enclosed ordinance amending  
Title 2, Section 2.34.190 to update the concealed weapon license application fee.

The ordinance and analysis may be presented to the Board of Supervisors  
for its consideration at a noticed public hearing.

Very truly yours,

DAWYN R. HARRISON  
Interim County Counsel

By   
CAROLINE SHAHINIAN  
Deputy County Counsel  
Justice and Safety Division

APPROVED AND RELEASED:

  
NICOLE DAVIS TINKHAM  
Chief Deputy

CS:ga

Enclosures

HOA.103975299.7

## ANALYSIS

This Ordinance amends Title 2 – Administration of the Los Angeles County Code by amending Section 2.34.190 to increase the concealed weapon license application fee from \$150.00 to \$216.00, payable in two payments of \$43.00 and \$173.00.

DAWYN R. HARRISON  
Interim County Counsel

By:   
CAROLINE SHAHINIAN  
Deputy County Counsel  
Justice and Safety Division

CS:ga

Requested: 12/28/22  
Revised: 02/03/23

**ORDINANCE NO. \_\_\_\_\_**

An ordinance amending Title 2 – Administration of the Los Angeles County Code to increase the concealed weapon license application fee.

The Board of Supervisors of the County of Los Angeles ordains as follows:

**SECTION 1.** Section 2.34.190 is hereby amended to read as follows:

**2.34.190      Concealed wWeapon lLicense aApplication fFee.**

The sSheriff shall charge and collect from each applicant for a new license to carry a pistol, revolver, or other firearm capable of being concealed upon the person, a concealed weapon application processing fee of ~~\$150.00~~216.00 in addition to any fees charged by the dDepartment of jJustice for record checks or by the eCounty for fingerprinting, photographs, and clearance checks. The application processing fee shall be payable in two payments of ~~\$30.00~~43.00 and ~~\$120.00~~173.00 each. The initial payment of ~~\$30.00~~43.00 shall be nonrefundable and paid upon submission of the application for screening for acceptance or rejection. The follow-up payment of \$173.00 is due after the initial screening acceptance of the application to perform~~for~~ further processing, at which time the additional specified fees applicable to initial and renewal application shall also be paid.

**SECTION 2.** This ordinance shall become effective 30 days after it is adopted.

[234190CSCC]

CCW PERMIT - TIME STUDY PROGRAM  
September, 2022 (FY 2022-2023)

STEP	DESCRIPTION	Initial Application - Approved (Time Study 1)		Initial Application - Approved (Time Study 2)		Initial Application - Approved (Time Study 3)		Initial Application - Approved (Time Study 4)		Initial Application - Approved (Time Study 5)		Average of Initial App - Approved	Renewal - Approved (Time Study 1)		Renewal - A S
STEP NO.	DESCRIPTION OF ACTIVITY	Applicant: Simantoub, Joseph		Applicant: Fornelli, Aaron		Applicant: Motter, Gerald		Applicant: Apas, Priam (license not pick-up)		Applicant: Rendon, Raul (arrested)		Average (Minutes)	Applicant: Hicks, Cherie		Applica
		TITLE	Minutes	TITLE	Minutes	TITLE	Minutes	TITLE	Minutes	TITLE	Minutes		TITLE	MINUTES	TITLE
1	Receive application, data entry into CWTS, collect payment, create receipt, file	LET/ASM I	7:41-7:46 =5 min.	LET/ASM I	7:10 - 7:16=6 min.	LET/ASM I	8:00-8:08=8 min.	LET/ASM I	7:40-7:48=8 min.	LET/ASM I	9:00-9:08=8 min.	7.00	LET/ASM I	10:46-11:50=4 min.	DSG/ASM I
2	Review application, assign to investigator, update CWTS	DSG	7:5 -7:57=1 min.	DSG	7:28-7:29=1 min.	DSG	5:00-5:01=1 min	DSG	10:07-10:08=1 min.	DSG	9:06-9:07=1 min.	1.00	DSG	11:00 -11:01= 1 min.	DSG
3	Call applicant left voice mail to schedule interview							DSG	8:00-8:02=2 min*20%=0.40min.			0.40			
4	Call applicant to schedule interview, update CWTS, background check utilizing Department resources.	DSG	7:57-8:15 =18 min.	DSG	7:30-7:50=20 min.	DSG	9:07-9:22=15 min	DSG	8:10-8:30=20 min.	DSG	8:00-8:15=15 min.	17.60	DSG	11:02-11:20=18 min	DSG
5	Interview applicant, Applicant missing required documents.							DSG	1:00-1:15=15 min.*20%=3 min.			3.00			
6	Received missing documents via email, print, include in file, update CWTS, submitted/pending live scan.							DSG	11:45-11:50= 5 min.*20%=1 min.			1.00			
7	Interview applicant, collect required documents, update CWTS, submitted/pending live scan	DSG	8:30-8:45=15 min.	DSG	12:00-12:25=25 min.	DSG	10:00-10:30=30 min			DSG	8:20-8:35=15 min.	21.25	DSG	11:20-11:35=15 min.	DSG
8	DOJ recetion notice, voicemail to applicant to re-scan needed.					CA	2:30-2:34=4 min*20%=0.80 min.					0.80			
9	Sent applicant email with instructions re-rescan					CA	2:35-2:38=3 min*20%=0.60 min.					0.60			
10	Checked DOJ portal for live scan return, not submitted							CA	10:38-10:41=3 min.*20%=0.60 min.			0.60			
11	Sent DOJ email re-delayed return.					CA	2:40-2:43=3 min*20%=0.60 min.					0.60			
12	DOJ portal checked for live scan return, partially complete.					CA	2:43-2:48=5 min*20%=1 min.					1.00			
13	DOJ portal checked for live scan returns, Returns received, printed, filed, CWTS updated	LET	11:20-11:26=6 min.	CA	11:00-11:10=5 min.	CA	2:48-2:52=4 min	CA	10:43-10:48=5 min.	CA	11:20-11:25=5 min.	5.00			
14	First review - Approved/Denied (Approved - see#9, Denied - see#7-8)	SGT	12:00-12:10=10 min.	SGT	10:00-10:10=10 min.	SGT	14:00-14:10=10 min.	SGT	14:30-14:45=15 min.	SGT	10:00-10:10=10 min.	11.00	SGT	11:00 -11:10=10 min.	SGT

CCW PERMIT - TIME STUDY PROGRAM  
September, 2022 (FY 2022-2023)

STEP	DESCRIPTION	Initial Application - Approved (Time Study 1)		Initial Application - Approved (Time Study 2)		Initial Application - Approved (Time Study 3)		Initial Application - Approved (Time Study 4)		Initial Application - Approved (Time Study 5)		Average of Initial App - Approved	Renewal - Approved (Time Study 1)		Renewal - A S
STEP NO.	DESCRIPTION OF ACTIVITY	Applicant: Simantoub, Joseph		Applicant: Fornelli, Aaron		Applicant: Motter, Gerald		Applicant: Apas, Priam (license not pick-up)		Applicant: Rendon, Raul (arrested)		Average (Minutes)	Applicant: Hicks, Cherie		Applica
		TITLE	Minutes	TITLE	Minutes	TITLE	Minutes	TITLE	Minutes	TITLE	Minutes		TITLE	MINUTES	TITLE
15	Denied - File reviewed.														
16	Denied - Denied letter printed, mailed to applicant.														
17	Approved - Firearms Training authorization email sent.	DSG	11:55-11:56 =1 min	CA	11:11-11:12=1 min	CA	10:50-10:53=3 min	CA	10:50-10:53=3 min.	CA	11:25-11:28=3 min.	2.20			
18	Received email with partial firearms training completion. Sent email requesting additional documents.					CA	10:54-10:58=4 min*20%=0.80 min.					0.80			
19	Firearms training received via email, printed, filed, reviewed, updated CWTS submitted to Lieutenant for review.	DSG	12:24-12:30=6 min	DSG	11:15-11:20=5 min.	CA	10:59-11:04=5 min	CA	10:55-11:00=5 min.	DSG	10:53-10:58=5 min.	5.20	DSG	1:00 -1:01=1 min.	DSG
20	Final review (Lieutenant)	LT.	1:30-1:35=5 min	LT.	12:50-12:53=3 min.	LT.	4:03-4:07=4 min	LT.	4:00-4:03=3 min.	LT.	2:50-2:54=4 min.	3.80	LT.	9:45-9:48=3 min.	LT.
21	File given to Undersheriff for approval.	Undersheriff	1:42 -1:45=3 min	Undersheriff	1:00-1:03=3 min.	Undersheriff	4:10-4:14=4 min	Undersheriff	4:10-4:13=3 min.	Undersheriff	3:05-3:08=3 min.	3.20	Undersheriff	10:00-10:03=3 min.	Undersheriff
22	File approved, approved letter printed, filed.	LET	1:47-1:51=4 min	LET	12:05 - 12:09=4 min.	LET	3:20-3:24=4 min	LET	4:15-4:19=4 min.	LET	10:04-10:08=4 min.	4.00	LET	2:10 -2:14=4 min.	LET
23	Applicant contacted, scheduled for license pick up.	DSG	7:00 -7:05=5 min	DSG	8:15 - 8:20=5 min.	DSG	11:28-11:33=5 min			DSG	11:00-11:05=5 min.	5.00	DSG	1:00 -1:05=5 min.	DSG
24	Applicant contacted, scheduled for license pick up/no response.							DSG	Contact 13 times in 2 months=13 min.*20%=2.6 min.			2.60			
25	Follow-up email to applicant for license pick-up, no response.							DSG	Contact 3 times in 2 months= 6 min.*20%=1.20 min.			1.20			
26	Issue license, collect fee, collect Terms of Use, update CWTS, print copy of license.	DSG	7:00 -7:10=10 min.	DSG	10:10-10:20=10 min.	DSG	1:20-1:35=15 min			DSG	1:10-1:25=15 min.	12.50	DSG	7:20 -7:30=10 min.	DSG
27	Copy of license mailed to DOJ, process payment, create receipt, file	LET	2:00-2:04=4 min.	LET	12:10-12:15=5 min.	LET	2:10-2:15=5 min			LET	1:15-1:20=5 min.	4.75	LET	2:30 -2:34=4 min.	LET
	TOTAL		93		103		116.8		75.8		98	116.10		78	

ARREST (1):

CCW PERMIT - TIME STUDY PROGRAM  
September, 2022 (FY 2022-2023)

STEP	DESCRIPTION	Initial Application - Approved (Time Study 1)		Initial Application - Approved (Time Study 2)		Initial Application - Approved (Time Study 3)		Initial Application - Approved (Time Study 4)		Initial Application - Approved (Time Study 5)		Average of Initial App - Approved	Renewal - Approved (Time Study 1)		Renewal - A S
STEP NO.	DESCRIPTION OF ACTIVITY	Applicant: Simantoub, Joseph		Applicant: Fornelli, Aaron		Applicant: Motter, Gerald		Applicant: Apas, Priam (license not pick-up)		Applicant: Rendon, Raul (arrested)		Average (Minutes)	Applicant: Hicks, Cherie		Applica
		TITLE	Minutes		TITLE	MINUTES									
1	Received telephonic notification (from LASD station/P.O.) re:licensee arrested.									DSG	4:05-4:10=5 min.	5.00			
2	Received DOJ notification, re:arrest.									CA	11:34-11:37=3 MIN.	3.00			
3	Two (2) voice mails left for licensee to discuss-arrested.									DSG	11:30-11:31=1 MIN./ 12:01-12:02=1 MIN.	2.00			
4	Spoke to licensee, advised him to surrender (via mail) CCW License									DSG	9:10-9:15=5 min.	5.00			
5	Update CWTS documenting speaking to app.									SGT		1.00			
6	type revocation letter, print, address and mail to applicant									LET		5.00			
7	Fill out revocation DOJ form and print									CA		5.00			
8	Address/mail revocation form to DOJ									LET		5.00			
9	log in to DOJ portal, search applicant, submit No Longer Interested (NLI) through DOJ portal									CA		5.00			
10	Received CCW license via mail, file.									LET	11:02-11:05=3 min.	3.00			
	TOTAL											39.00			

	Time Study 1 - Approved		Time Study 2 - Approved		Time Study 3 - Approved		Time Study 4 - Approved		Time Study 5 - Approved	
LET/ASM I	5		LET/ASM I	6	LET/ASM I	8	LET/ASM I	8	LET/ASM I	8
CA	0		CA	6	CA	15.8	CA	13.6	CA	8
LET	14		LET	9	LET	9	LET	4	LET	9
DSG	56		DSG	66	DSG	66	DSG	29.2	DSG	56
SGT	10		SGT	10	SGT	10	SGT	15	SGT	10

	Time Study 1 - Renewal		Time Study 2 - Renewal
LET/ASM I	4		DSG/ASM I
LET	8		LET
DSG	50		DSG
SGT	10		SGT

CCW PERMIT - TIME STUDY PROGRAM  
September, 2022 (FY 2022-2023)

STEP	DESCRIPTION	Initial Application - Approved (Time Study 1)	Initial Application - Approved (Time Study 2)	Initial Application - Approved (Time Study 3)	Initial Application - Approved (Time Study 4)	Initial Application - Approved (Time Study 5)	Average of Initial App - Approved	Renewal - Approved (Time Study 1)	Renewal - A S						
STEP NO.	DESCRIPTION OF ACTIVITY	Applicant: Simantoub, Joseph		Applicant: Fornelli, Aaron		Applicant: Motter, Gerald		Applicant: Apas, Priam (license not pick-up)		Applicant: Rendon, Raul (arrested)		Average (Minutes)	Applicant: Hicks, Cherie		Applica
		TITLE	Minutes	TITLE	Minutes	TITLE	Minutes	TITLE	Minutes	TITLE	Minutes		TITLE	MINUTES	TITLE
		LT.	5	LT.	3	LT.	4	LT.	3	LT.	4		LT.	3	LT.
		Undersheriff	3	Undersheriff	3	Undersheriff	4	Undersheriff	3	Undersheriff	3		Undersheriff	3	Undersheriff
		<b>Total minutes</b>	<b>93</b>	<b>Total minutes</b>	<b>103</b>	<b>Total minutes</b>	<b>116.8</b>	<b>Total minutes</b>	<b>75.8</b>	<b>Total minutes</b>	<b>98</b>		<b>Total minutes</b>	<b>78</b>	<b>Total minutes</b>

	Average of initial approved process	In hour
CA	4.40	0.073
LET	8.75	0.146
LET/CA	5.00	0.083
LET/ASM I	7.00	0.117
DSG	65.55	1.093
CA/DSG	7.40	0.123
SGT	11.00	0.183
LT.	3.80	0.063
Undersheriff	3.20	0.053
<b>Total minutes</b>	<b>116.10</b>	<b>1.935</b>

MISC. - ARRESTED	In hour
13.00	0.21666667
13.00	0.21666667
12.00	0.2
1.00	0.01666667
39.00	0.65

1375000  
1068  
1287.453184

	Average of renew approved process	In hour
LET	7.50	0.125
LET/DSG	0.00	0.000
DSG	50.00	0.833
LET/ASM I/DSG	4.50	0.075
SGT.	10.00	0.167
LT.	3.00	0.050
Undersheriff	3.00	0.050
<b>Total minutes</b>	<b>78.00</b>	<b>1.300</b>

**Footnotes:**

(1) Arrested after approved and issued the license.

(2) Title Acronyms. FIO. MKL 10/17/22

LET Law Enforcement Technician

CA Custody Assistant

ASM I Administrative Services Manager I

DSG Deputy Sergeant General

CCW PERMIT - TIME STUDY PROGRAM  
September, 2022 (FY 2022-2023)

STEP	DESCRIPTION	pproved (Time study 2)	Average of Renewal App - Approved	Initial/Renewal - Denied (Time Study 1)	Initial/Renewal - Denied (Time Study 2)	Average of Denied App - Approved	
STEP NO.	DESCRIPTION OF ACTIVITY	nt: Gill, Henry MINUTES	Average (Minutes)	TITLE	Applicant: Girard, Skye Minutes (Time Study 1)	Applicant: Dunn, Robert Minutes (Time Study 2)	Average (Minutes)
1	Receive application, data entry into CWTS, collect payment, create receipt, file	11:30 -11:35=5 min.	4.50	LET/ASM I	4:07-4:15= 8 min.	9:10 - 9:16= 6 min.	7.00
2	Review application, assign to investigator, update CWTS	12:40 -12:41= 1 min.	1.00	DSG	5:00-5:01= 1 min.	7:00 - 7:01= 1 min.	1.00
3	Call applicant left voice mail to schedule interview						
4	Call applicant to schedule interview, update CWTS, background check utilizing Department resources.	12:42 -1:00=18 min.	18.00	DSG	10:00-10:15= 15 min.	3:15 -3:30= 15 min.	15.00
5	Interview applicant, Applicant missing required documents.						
6	Received missing documents via email, print, include in file, update CWTS, submitted/pending live scan.						
7	Interview applicant, collect required documents, update CWTS, submitted/pending live scan	9:00-9:15=15 min.	15.00	DSG	10:30-10:45=15 min.	11:00-11:15=15 min.	15.00
8	DOJ recetion notice, voicemail to applicant to re-scan needed.						
9	Sent applicant email with instructions re-rescan						
10	Checked DOJ portal for live scan return, not submitted						
11	Sent DOJ email re-delayed return.						
12	DOJ portal checked for live scan return, partially complete.						
13	DOJ portal checked for live scan returns, Returns received, printed, filed, CWTS updated			CA	10:50-11:00= 10 min.	11:20-11:30= 10 min.	10.00
14	First review - Approved/Denied (Approved - see#9, Denied - see#7-8)	11:10 -11:20=10 min.	10.00	SGT	11:40-11:50 = 10 min.	10:30-10:40= 10 min.	10.00

CCW PERMIT - TIME STUDY PROGRAM  
September, 2022 (FY 2022-2023)

STEP	DESCRIPTION	pproved (Time study 2)	Average of Renewal App - Approved	Initial/Renewal - Denied (Time Study 1)	Initial/Renewal - Denied (Time Study 2)	Average of Denied App - Approved	
STEP NO.	DESCRIPTION OF ACTIVITY	nt: Gill, Henry MINUTES	Average (Minutes)	TITLE	Applicant: Girard, Skye Minutes (Time Study 1)	Applicant: Dunn, Robert Minutes (Time Study 2)	Average (Minutes)
15	Denied - File reviewed.			LT.	9:30-9:35=5 min.	12:40 -12:45= 5 min.	5.00
16	Denied - Denied letter printed, mailed to applicant.			LET	9:35-9:40= 5 min.	12:46-12:51= 5 min.	5.00
17	Approved - Firearms Training authorization email sent.						
18	Received email with partial firearms training completion. Sent email requesting additional documents.						
19	Firearms training received via email, printed, filed, reviewed, updated CWTS submitted to Lieutenant for review.	9:15-9:16=1 min.	1.00				
20	Final review (Lieutenant)	1:00 -1:03=3 min.	3.00				
21	File given to Undersheriff for approval.	1:05 -1:08=3 min.	3.00	Undersheriff	9:45 -9:48= 3 min.	1:10-1:13= 3 min.	3.00
22	File approved, approved letter printed, filed.	3:05 -3:08=3 min.	3.50				
23	Applicant contacted, scheduled for license pick up.	1:00 -1:05=5 min.	5.00				
24	Applicant contacted, scheduled for license pick up/no response.						
25	Follow-up email to applicant for license pick-up, no response.						
26	Issue license, collect fee, collect Terms of Use, update CWTS, print copy of license.	7:20 -7:30= 10 min.	10.00				
27	Copy of license mailed to DOJ, process payment, create receipt, file	3:20 -3:24= 4 min.	4.00				
	<b>TOTAL</b>	<b>78</b>	<b>78.00</b>		<b>72</b>	<b>70</b>	<b>71.00</b>
	ARREST (1):						

**CCW PERMIT - TIME STUDY PROGRAM**  
 September, 2022 (FY 2022-2023)

STEP	DESCRIPTION	pproved (Time study 2)	Average of Renewal App - Approved	Initial/Renewal - Denied (Time Study 1)	Initial/Renewal - Denied (Time Study 2)	Average of Denied App - Approved	
STEP NO.	DESCRIPTION OF ACTIVITY	nt: Gill, Henry MINUTES	Average (Minutes)	TITLE	Applicant: Girard, Skye Minutes (Time Study 1)	Applicant: Dunn, Robert Minutes (Time Study 2)	Average (Minutes)
1	Received telephonic notification (from LASD station/P.O.) re:licensee arrested.						
2	Received DOJ notation, re:arrest.						
3	Two (2) voice mails left for licnesee to discuss-arrested.						
4	Spoke to licensee, advised him to surrender (via mail) CCW License						
5	Update CWTS documenting speaking to app.						
6	type revocation letter, print, address and mail to applicant						
7	Fill out revocation DOJ form and print						
8	Address/mail revocation form to DOJ						
9	log in to DOJ portal, search applicant, submit No Longer Interested (NLI) through DOJ portal						
10	Received CCW license via mail, file.						
	<b>TOTAL</b>						

Study 2 - Renewal	Time Study 1 - Denied	Time Study 2 - Denied
5	LET/ASM I 8	6
7	CA 10	10
50	LET 5	5
10	DSG 31	31
	SGT 10	10

**CCW PERMIT - TIME STUDY PROGRAM**  
 September, 2022 (FY 2022-2023)

STEP	DESCRIPTION	pproved (Time tudy 2)	Average of Renewal App - Approved	Initial/Renewal - Denied (Time Study 1)	Initial/Renewal - Denied (Time Study 2)	Average of Denied App - Approved	
STEP NO.	DESCRIPTION OF ACTIVITY	nt: Gill, Henry	Average (Minutes)	TITLE	Applicant: Girard, Skye Minutes ( Time Study 1)	Applicant: Dunn, Robert Minutes ( Time Study 2)	Average (Minutes)
		3		LT.	5	5	
		3		Undersheriff	3	3	
		78		<b>Total minutes</b>	72	70	

	Average of denied approved process	In hour
CA	10.00	0.167
LET	5.00	0.083
DSG	31.00	0.517
LET/ASM I	7.00	0.117
SGT	10.00	0.167
LT.	5.00	0.083
Undersheriff	3.00	0.050
<b>Total minutes</b>	<b>71.00</b>	<b>1.184</b>

**Footnotes:**  
 (1) Arrested after approved and issued the license.  
 (2) Title Acronyms. FIO. MKL 10/17/22  
**LET** Law Enforcement Technician  
**CA** Custody Assistant  
**ASM I** Administrative Services Manager I  
**DSG** Deputy Sergeant General

Los Angeles County - Sheriff's Department  
 CCW Permit Cost Study  
 Salary & EB Information  
 Fiscal year 2022-2023

	LET	CA	ASM I	LET/CA	LET/ASM I	LET/ASM I/DSG	DSG	LET/DSG	CA/DSG	SERGEANT	LIEUTEANT
Monthly Salary	5,465.91	6,092.27	8,949.18	5,779.09	7,207.55		9,070.00			\$12,007.00	\$14,438.00
Annual Salary	65,590.92	73,107.24	107,390.16	69,349.08	86,490.54		108,840.00			\$144,084.00	\$173,256.00
Top Step Variance Factor	96.7308%	96.7308%	96.7308%	96.7308%	96.7308%						
Annual Salary W/Top Step Variance Factor	63,446.62	70,717.22	103,879.36	67,081.92	83,662.99	92,055.33	108,840.00	86,143.31	89,778.61	\$144,084.00	\$173,256.00
Productive Work Hours	1,739	1,739	1,739	1,739	1,739	1,739	1,739	1,739	1,739	1,739	1,739
<b>Hourly Rate</b>	<b>\$36.485</b>	<b>\$40.665</b>	<b>\$59.735</b>	<b>\$38.575</b>	<b>\$48.110</b>	<b>\$52.936</b>	<b>\$62.588</b>	<b>\$49.536</b>	<b>\$51.627</b>	<b>\$82.855</b>	<b>\$99.630</b>
EB - LECC	63.449%	63.449%	63.449%	63.449%	63.449%	67.828%	76.586%	70.018%	70.018%	76.586%	76.586%
<b>Hourly EB Rate</b>	<b>\$23.150</b>	<b>\$25.802</b>	<b>\$37.901</b>	<b>\$24.476</b>	<b>\$30.526</b>	<b>\$35.906</b>	<b>\$47.934</b>	<b>\$34.684</b>	<b>\$36.149</b>	<b>\$63.456</b>	<b>\$76.303</b>
<b>Hourly Salary &amp; EB</b>	<b>\$59.635</b>	<b>\$66.467</b>	<b>\$97.636</b>	<b>\$63.051</b>	<b>\$78.636</b>	<b>\$88.842</b>	<b>\$110.522</b>	<b>\$84.220</b>	<b>\$87.775</b>	<b>\$146.311</b>	<b>\$175.933</b>

No overhead rates for Undersheriff's office



**UNDERSHERIFF**

\$29,358.00

\$352,298.00

\$352,298.00

1,739

**\$202.587**

76.586%

**\$155.154**

**\$357.741**

**SHERIFF'S DEPARTMENT  
 CONCEALED CARRY WEAPON PERMIT  
 SERVICES & SUPPLIES  
 FISCAL YEAR 2022-23**

<b>SUPPLIES</b>	<b>COST</b>	<b>QTY</b>	<b>COST/CARD</b>	<b>NOTES</b>
Blank Card	\$2,069.50	2,500	\$0.83	
Laminate	\$700.80	500	\$1.40	
Color Ribbon	\$1,204.50	1,000	\$1.20	
Cleaning Kit	\$64.53	2	\$0.02	On average, 1-2 cleaning kits are used
CI Badge Software	\$3,130.00	1	\$0.48	
			<u>\$3.94</u>	

Estimated number of applications for 1/1/2022 - 12/31/2022 6500

l per year

Los Angeles County - Sheriff's Department  
 CCW Permit Cost Study  
 Fiscal Year 2022-2023

Salary:		Revocation	
		in hour	Cost
LET/ASMI/DSG	\$52.936	0.000	\$0.00
LET	\$36.485	0.217	\$7.90
CA	\$40.665	0.217	\$8.81
DSG	\$62.588	0.200	\$12.52
Sergeant	\$82.855	0.017	\$1.38
Lieutenant	\$99.630	0.000	\$0.00
Undersheriff	\$202.587	0.000	\$0.00
LET/ASM I	\$48.110	0.000	\$0.00
CA/LET	\$38.575	0.000	\$0.00
CA/DSG	\$51.627	0.000	\$0.00
LET/DSG	\$49.536	0.000	\$0.00
Sub. Total		0.650	\$30.61
<b>EB:</b>			
LECC-Non-Sworn	63.449%		\$10.61
LECC-Sworn	76.586%		\$9.59
LECC-LET/ASM I	63.449%		\$0.00
LECC-CA/LET	63.449%		\$0.00
LECC-CA/DSG	70.018%		\$0.00
LECC-LET/DSG	70.018%		\$0.00
LECC-LET/DSG/ASM I	67.828%		\$0.00
Sub. Total			\$20.20
<b>Grand Total</b>			<b>\$50.82</b>

6,500 Estimated number of applications fo

2	Number of applications revoked
<u>0.03%</u>	% of revocations
<u>\$0.02</u>	Cost to monitor revocation

No overhead rates for Undersheriff's Office  
Based on Fiscal Year 2022-2023 information



Los Angeles County - Sheriff's Department  
 CCW Permit Cost Study  
 Fiscal Year 2022-2023

		Approved Initial Applications		Denied Initial Applications		Weighted Initial Applications (1)		Renewal	
		in hour	Cost	in hour	Cost	in hour	Cost	in hour	Cost
<b>Salary:</b>									
LET/ASMI/DSG	\$52.936	0.000	\$0.00	0.000	\$0.00	0.00	\$0.00	0.075	\$3.97
LET	\$36.485	0.146	\$5.32	0.083	\$3.04	0.14	\$5.15	0.125	\$4.56
CA	\$40.665	0.073	\$2.98	0.167	\$6.78	0.08	\$3.27	0.000	\$0.00
DSG	\$62.588	1.093	\$68.38	0.517	\$32.34	1.05	\$65.60	0.833	\$52.16
Sergeant	\$82.855	0.183	\$15.19	0.167	\$13.81	0.18	\$15.08	0.167	\$13.81
Lieutenant	\$99.630	0.063	\$6.31	0.083	\$8.30	0.06	\$6.46	0.050	\$4.98
Undersheriff	\$202.587	0.053	\$10.80	0.050	\$10.13	0.05	\$10.75	0.050	\$10.13
LET/ASM I	\$48.110	0.117	\$5.61	0.117	\$5.61	0.12	\$5.61	0.000	0
CA/LET	\$38.575	0.083	\$3.21	0.000	\$0.00	0.08	\$2.97	0.000	\$0.00
CA/DSG	\$51.627	0.123	\$6.37	0.000	\$0.00	0.11	\$5.88	0.000	\$0.00
LET/DSG	\$49.536	0.000	\$0.00	0.000	\$0.00	0.00	\$0.00	0.000	\$0.00
Sub. Total		1.935	\$124.18	1.184	\$80.01	1.88	\$120.78	1.300	\$89.61
<b>EB:</b>									
LECC-Non-Sworn	63.449%		\$5.27		\$6.23		\$5.34		\$2.89
LECC-Sworn	76.586%		\$77.11		\$49.46		\$74.98		\$62.09
LECC-LET/ASM I	63.449%		\$3.56		\$3.56		\$3.56		\$0.00
LECC-CA/LET	63.449%		\$2.04		\$0.00		\$1.88		\$0.00
LECC-CA/DSG	70.018%		\$4.46		\$0.00		\$4.12		\$0.00
LECC-LET/DSG	70.018%		\$0.00		\$0.00		\$0.00		\$0.00
LECC-LET/DSG/ASM I	67.828%		\$0.00		\$0.00		\$0.00		\$2.69

Sub. Total	\$92.44	\$59.25	\$89.88	\$67.68
Revocation			\$0.02	\$0.02
Supplies			\$3.94	\$3.94
<b>Grand Total</b>	<b>\$216.61</b>	<b>\$139.26</b>	<b>\$214.61</b>	<b>\$161.24</b>

**Footnote:**

(1) Initial applications are weighted approved versus denied. There is a longer process for approved applications. Approved applications take 1.935 hours (cell D32) to process versus 1.184 hours (cell G32) to process denied applications. A total of 6,500 applications are expected for calendar year 2022. An estimate of 500 applications are denied and 6,000 applications are approved. Applications are denied 7.69% (500/6500) of the time and are approved 92.31% (6000/6500) of the time. MKL 10/14/22

6500 Estimated number of applications for 1/1/2022 - 12/31/2022

375 denied apps from 1/2022-9/2022
42 denied apps per month
<u>500</u> denied apps for 12 months
7.69% % of denied applications
<u>92.31%</u> % of approved applications

A CCW license is effective for 2 years. The license should be renewed every 2 years.  
 No overhead rates for Undersheriff's Office  
 Based on Fiscal Year 2022-2023 information

COMPARISON		
<b>FY 20-21</b>	304.56	250.85
<b>% Change</b>	-29.53%	-35.72%
<b>Comment</b>	It takes less time to process applications; 1.88 hours for an initial application and 1.3 hours for a renewal application in FY 22-23 compared to 2.68 hours for an initial application and 2.1 hours for a renewal application in FY 20-21. MKL 10/14/22	

**SHERIFF'S DEPARTMENT  
CONCEALED CARRY WEAPON LICENSE  
PENAL CODE 26190**

**Initial Application**

Initial Application Fee 20-21	\$	150
California Consumer Price Index (7/2020-6/2022)		12.2%
CA CPI Adjusted Fee	\$	<u>168</u>

**Renewal Application**

Renewal Application Fee per PC 26190	\$	25
California Consumer Price Index (1/2010-6/2022)		39.8%
CA CPI Adjusted Fee	\$	<u>35</u>